

Please note that I use practice management software to consolidate several aspects of my practice. This is a product called Simple Practice, and it is a HIPAA-compliant, cloud-based software product. The pros of my using this product are that I will be able to access your data from anywhere. If I am traveling and you need a copy of your superbill or a change to your schedule, I will be able to access your data wherever I am. The cons of my using this product are that as opposed to using paper, there is the potential for loss of data or data breaches. Of course, if I learn of any such breaches, I will notify you immediately.

Since I respect and understand that people have varying preferences and concerns about paper vs. electronic storage, I still keep paper charts for anyone who prefers that option. This consent form serves to document your choices, including the ability to opt-into the cloud storage software at different levels. You may also change your mind about this at any time. If I have kept digital copies of your chart, you may decide later that you prefer paper charts and I can print your information and delete your record.

Please feel free to ask me any questions you have, and also to give this additional thought if you need more time to make a decision.

For those who want to only have paper records:

I prefer to have all my data on paper. Please do not create a record for me in Simple Practice.

For those who wish to opt-into electronic storage at one or more of the following levels (check all that apply):

I am comfortable with you keeping my contact information and calendar information on Simple Practice.

Please include my financial information on Simple Practice & use it to create Superbills (this would include your diagnosis if you use insurance).

Please keep my psychotherapy notes on Simple Practice.

It is okay with me if we use the patient portal to exchange encrypted messages.

printed name

date

signed name

date